

CONFIDENTIAL

ATTACHMENT A

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MEMORANDUM FOR: Director of Training

16 December 1953

THROUGH : Assistant Director, Scientific Intelligence

FROM : Chief, Operations Staff, O/SI

SUBJECT : Advanced Management Training Nomination - [REDACTED]

REFERENCE : CIA Regulation [REDACTED]
O/TR Memorandum dated 2 December 1953, Subject: Harvard
University Advanced Management Program

1. In accordance with instructions contained in the above referenced Regulation and O/TR memorandum, I request permission to attend the Advanced Management Program at the Harvard University Graduate School of Business Administration from 24 February - 21 May 1954.

2. Intelligence has been my profession for many years and my experience in it has included most of the major phases of the work. However, despite some years in banking and industry during the 1920's, my knowledge of Management principles and practices as now accepted by major U. S. civil organizations is limited. Serving in a senior staff capacity to the Assistant Director for Scientific Intelligence, the addition of this type of training to my knowledge of the intelligence process should materially increase the value of my advice and assistance to him in many problems that confront him. The OSI Career Service Program, management of our external research program, fiscal and budget matters, improvement of supervisory performance are examples of the type of problems in which the Chief, Operations Staff is called upon to participate.

/s/ [REDACTED]

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